

# WINDWARD POINTE

24770 Perdido Beach Blvd. Orange Beach, AL 36561

## NOTICE

### Contractors and Service Technician Guidelines, Rules, Policies & Procedures

- Independent contractors **MUST** have proof of General Liability Insurance.
- Use of Windward Pointe bell carts for transporting material and tools is **STRICTLY PROHIBITED.**
- The Unit Owner and Contractor are fully responsible for **ANY** damage to the common property elements or any other association property.
- Elevator wall protection **MUST** be used and supplied by vendor when transporting tools & equipment inside the elevators.
- Floor covering **MUST** be applied between the elevator(s) and the unit to prevent tracking dirt throughout the walkways or common areas.
- Unit entry doors **MUST** stay closed during repairs.
- Balcony rails **MUST** be covered to prevent damage to railings and prevent debris and dust from falling.
- The unit owner and/or contractor **IS** responsible for the removal of **ALL** construction debris. **NO** construction debris may be left in **ANY** trash room, elevator alcoves, or placed down **ANY** garbage chute. Contractors **MUST** remove all waste materials.
- Clean-up of all common areas including elevators **MUST** be performed at the end of each day.
- Contractors and employees **MUST** be respectful of the unit owners, and their guests, loud construction noise (inside unit) should stop **NO** later than 5:00PM.
- Use of **ANY** power tool or equipment in **ANY** common area (hallways, stairwells) is **STRICTLY PROHIBITED.**

*The following guidelines are intended to protect the safety and comfort of all residents and to preserve and protect the common elements of the building.*

